

**Pre-Production – Plan Your Show**

- ❑ Organize your outline segments
- ❑ Gather web info: images, video, text for scripts
- ❑ Create script for teleprompter (bulletin items)
- ❑ Film and edit feature piece

**Production – VC**

- ❑ Use your outline to create action trays
- ❑ Add web info
- ❑ Add FX and Audio
- ❑ Add script and rehearse
- ❑ Schedule talent for recording

**Post – Production – VC**

- ❑ Review show
- ❑ Get FINAL APPROVAL
- ❑ Create show file in .avi format and for web

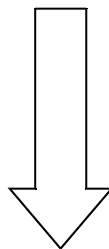
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**Suggested O SHOW outline:**

*\*there is no set order to the show, but the pledge must be near the beginning!*

1. opener with VO and/or team intro
2. pledge
3. global fact/question/science/math/history fact or item
4. LA Times news segment/Youtube segment/feature piece (from project list)
5. HAIL SPARTANS
6. credits

**USE THE NEXT PAGE TO CREATE YOUR OUTLINE.**



ELEMENT	ACTION/GRAPHIC/FX/AUDIO	NOTES

